



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	ASANSOL GIRLS' COLLEGE
Name of the head of the Institution	Dr. Sandip Kr Ghatak
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03412257107
Mobile no.	9434311497
Registered Email	mail.agcorgin@gmail.com
Alternate Email	mail@agc.ac.in
Address	Dr. Anjali Roy Sarani, Paschim Bardhman
City/Town	Asansol
State/UT	West Bengal
Pincode	713304
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Shyamal Seth
Phone no/Alternate Phone no.	03412257107
Mobile no.	9474378033
Registered Email	mail.agcorgin@gmail.com
Alternate Email	mail@agc.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://agc.ac.in/index.php?page=PDF/aqar2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://agc.ac.in/index.php?page=PDF/acadcal2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	75.70	2007	26-Feb-2007	25-Feb-2012
2	A	3.03	2016	02-Dec-2016	01-Dec-2021

6. Date of Establishment of IQAC	11-Oct-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Homeopathic Camp organised by Hridayangan	19-Jul-2019 1	275

women social welfare organisation, Asansol Homeopathic Doctor Association and Alumina Association, Asansol Girls		
A seminar on Premchand ka sahitya aur wartman samay organized by Hindi department	18-Aug-2019 1	112
Felicitation of meritorious students	05-Sep-2019 1	86
National Nutrition Month celebration by dept of Nutrition	06-Sep-2019 1	210
District Student-Youth Science Fair 2019 organised by Department of Youth Services & Sports. Government of West Bengal, collaboration with IQAC	26-Sep-2019 1	740
Student Seminar on environmental science organized by science propagation committee	14-Jan-2020 1	180
Webinar on Nutrition & Diet Perspective: COVID19 Pandemic Scenario organized by dept of Nutrition	06-Jun-2020 1	265
Webinar on Intellectual Property Rights: Entrepreneurial Mindset and Research Ethics	12-Jun-2020 1	282
Webinar on Covid 19: Defeat the Myths, Let the Doctors Speak	19-Jun-2020 1	293
Webinar Corona Pandemic- Searching hope and responsibilities organized by dept of zoology	20-Jun-2020 1	663

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen	Scheme	Funding Agency	Year of award with	Amount
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t/Faculty			duration	
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
Identification and designing the lesson plan for slow and advanced learners.
Promotion of nutritional counselling and guidance for the students and faculty members.
Initiation of skill enhancement courses.
Digital literacy was scaled up by promoting various training programmes for teachers and the students to cope with the covid-19 pandemic.
Promotion of various social issues is assured by conducting regular webinars during the pandemic.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Initiatives undertaken during the pandemic	? Nurturing, mentoring and distressed students ? Online teaching through multiple digital platforms from zoom, google meets, and cisco webex ? The

	subject specific audio-visual repositories were created.
Inclusivity	? Careful observance of National/State policies and KNU guidelines. ? Continuous endeavour towards inclusive classroom and respecting diversity. ? Generic provisions for students with diverse special needs. ? Specific provisions for physically challenged students and faculty members. Quick response team have been formed to resolve the concerns associated with accessibility of the college facility.
Enhancing Infrastructure	? New building grant sanctioned to provide additional classroom space for language departments. ? Making the college campus disabledfriendly by installing the lift facility in the college building.
Curriculum Delivery	? Organization of teaching with meticulous planning. ? Display of teaching schedules and timetables well in advance. ? Class and tutorial schedules followed meticulously.
Augmenting Quality of TeachingLearning	? Implementation of interactive strategies with the student learner at the centre. ? Using an appropriate blend of methods including ICT. Student projects, collaborative work and presentations as teaching modes in addition to the lecture mode.
Receptive Practices in the Classroom	? Interactive sessions with students incorporated into lectures. ? Special attention to specific student needs. ? Provision of timely intervention in the classroom. ? Continuous assessment and analysis of performance.
Supporting Advanced Learners	? Guidance for stimulating assignments and special opportunities. ? Exposure to research-based projects. ? Experts invited for mentoring and internship offers. ? Encouraging advanced learners to apply for awards and scholarships.
Supporting Vulnerable Students	? Modifying teaching methods according to specific needs of students. ? Remedial classes and bridge courses as per need. ? Financial assistance provided to needy students
Enrichment Activities	? Frequent Seminars, Workshops, Invited Lectures etc. organised.
Encouraging Research	? Faculty research opportunities provided. Several teachers were awarded intramural research grant for the initiation of their pilot studies.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

Governing Body

14-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

05-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college has a partial Management Information System. 1. The College has a portal for facilitating on line admission of students. 2. The Cashier collects fees from student through a software based system. 3. The Accountant disburses salaries and other payments to the staffs using Government HRMS Portal.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Asansol Girls' College practices planned mechanisms for effective curriculum delivery. (i) The college administration prepares a well-structured weekly routine for each semester of UG and PG classes. (ii) Distribution of syllabus and class allotment of teachers is discussed in departmental meetings held in every department at the beginning of each academic session. (iii) The departmental routines are approved by the Principal, who supervises the regularity of classes. (iii) At the beginning of the session, a specially designed stream (B. A, B.Sc., B. Com& M.A) specific orientation/ induction programme is held for the freshers, after which the academic calendar is distributed to the first-semester students. (iv) A detailed discussion of the syllabus, and total number of credit scores for the curriculum is discussed with first-semester students. (v) PG department of Political Science also arrange classes on regular basis by external subject experts, of surrounding

premier institutes like University of Calcutta, University of Burdwan, and Kazi Nazrul University for covering portions of their course curriculum. (vi) The college has a rich central library with open access system, and many departments maintain their rich departmental libraries too for the benefit of the students. (vii) Several Journals (Science, Arts and Commerce) are subscribed by our college. E-books and e-journals are accessible through N-LIST (eShodhSindhu) Consortium of INFLIBNET from the college and from remote places by teachers and students. (viii) Students also benefit from the video lectures by different faculty members of our college on youtube & social media platforms. Various teaching methods are applied to effectively implement the curriculum, such as: a. Chalk and Blackboard method. b. ICT-enabled teaching-learning method. c. various software. d. Scientific models and charts. e. class notes provided by Some teachers y . f. Group discussion among students. g. Proper and adequate instrumentation facility provided to the students for their practical classes. h. The departments conduct need-based survey programs, field work, and educational excursions. i. Project work, and dissertations are conducted towards the fulfilment of their degrees. j. Seminars and special talks by experts. k. Regular class test, Mid semester examinations, regular assessment in practical classes are part of academic practices of our college. l. Remedial and tutorial classes are also conducted. m. Departments maintain records of the classes, assessments, project reports etc. n. Parent-teacher meeting on each semester is held by the respective departments. o. Feedbacks are collected and its proper implementations are done with utmost sincerity. p. During the Covid19 pandemic our college has revived the teaching learning process by introducing online platform, the uses of which was mandatory for the teachers to teach the students. q. The IQAC of the college took the initiative to train the teachers and students about the 'Google classroom'. r. The college administration took the several outreach programmes to minimize the digital divide among the students, from different financial strata. College administration keeps a vigilant eye on the results, departmental proceedings and student needs and also keeps records of the different activities of the college regarding teaching-learning, development and improvements of different

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Research Paper Writing	Nil	19/08/2019	30	Enhancing the avenues of employment	Enhancing the quality for research work in future
Film Appreciation	Nil	01/11/2019	30	Enhancing their chances to get employment Film Magazine	Enhancing their critical attitude in Film study
Basics in Mathematica and Matlab	Nil	06/11/2019	30	Software companies may hire them	Enhancing their quality in Mathematics software to be helpful in further research

Faith and Folklore of Asansol: The Role of the Railways, Colliers and Coolies	Nil	02/08/2019	30	It will be helpful in competitive examination	Increasing the knowledge
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bengali (H)	01/07/2016
BA	Bengali (P)	01/07/2016
BA	English (H)	01/07/2016
BA	English (P)	01/07/2016
BA	Hindi (H)	01/07/2017
BA	Hindi (P)	01/07/2016
BA	Political science (H)	01/07/2016
BA	Political science (P)	01/07/2016
BA	History (H)	01/07/2016
BA	History (P)	01/07/2016
BA	Sociology (H)	01/07/2016
BA	Sociology (P)	01/07/2016
BA	Philosophy (H)	01/07/2016
BA	Philosophy (P)	01/07/2016
BA	Sanskrit (H)	01/07/2016
BA	Sanskrit (P)	01/07/2016
BCA	BCA (H)	01/07/2016
BSc	Economic (H)	01/07/2016
BSc	Economics (P)	01/07/2016
BSc	Geography (H)	01/07/2016
BSc	Geography (P)	01/07/2016
BSc	Physics (H)	01/07/2016
BSc	Physics (P)	01/07/2016
BSc	Chemistry (H)	01/07/2016
BSc	Chemistry (P)	01/07/2016
BSc	Mathematics (H)	01/07/2016

BSc	Mathematics (P)	01/07/2016
BSc	Computer Science (H)	01/07/2016
BSc	Computer Science (P)	01/07/2016
BSc	Microbiology (H)	01/07/2016
BSc	Nutrition (H)	01/07/2016
BSc	Botany (H)	01/07/2016
BSc	Botany (P)	01/07/2016
BSc	Zoology (H)	01/07/2016
BSc	Zoology (P)	01/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	154	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	POLITICAL SCIENCE	36
BA	HISTORY	52
BSc	ZOOLOGY	22
BSc	GEOGRAPHY	35
BCA	BCA	45
BSc	COMPUTER SCIENCE	12
BSc	PHYSICS	9
BSc	NUTRITION	18
BSc	MICROBIOLOGY	24
BSc	ENVIRONMENTAL STUDIES	923
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

It's a regular custom of the college to collect feedback from the Students of each semester and their Parents. From the academic session 2019-20, Asansol Girls' College has introduced complete online feedback mechanism. Structured feedback is collected from stakeholders like students, parents,. Student's feedback is on a five point scale (0-4 through our own online web application. The students assessed the over-all quality of the teaching-learning process, evaluate the teaching quality of the teachers, utility of student-centric methods ,arrangements of the college for future employment and the overall infrastructure of the college including laboratory facilities. The analysis of the feedback includes notable suggestions, comments etc. Parent's feedback and suggestions are also collected regularly in the Parent Teacher Meetings (PTM) organized by all the departments every year. Feedback collected is discussed in the IQAC along with relevant committees of the college. The IQAC after taking into account the feedback from students and other stakeholders, plans a course of action and recommends the administration for developmental activities accordingly. Strength, Weakness, Areas of improvement etc. of the college are identified from the feedback analysis and constructive suggestions are forwarded to the Governing Body. The governing Body considers the suggestions with much importance and approves policies towards holistic development of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	BCA Hons	60	84	26
BSc	BSc Program	114	120	14
BCom	Hons in Accountancy	108	171	99
BSc	Bsc Hons in Zoology	31	202	22
BSc	Bsc Hons in Chemisrty	27	105	16
BSc	Bsc Hons in Physic	19	85	10
BA	BA Hons in Pol sc	73	396	57
BA	BA Hons in History	67	405	57
BA	BA Hons in English	72	632	64
BSc	Bsc in Microbiology	45	169	26

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of				
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2019	937	0	97	1	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
100	100	48	6	3	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in our College. At the beginning of each academic session each department in its departmental meeting frame a policy in this regard. It gives support to the students at different levels like academic, personal and psycho-social support, professional and career counseling and other services. Tutorial Remedial Classes are conducted on a regular basis to help the slow learners. In the Tutorial Remedial Classes, the teachers meet small groups of students to help them in resolving their curricular and other academic needs. In these classes, the students can discuss their academic and discipline related problems without any hesitation or peer pressure. The faculty personally mentors the students on matters related to higher studies, choosing an option for the future and/or any support or guidance for their different entrance tests. To reach a larger number of students, the Career Counseling Cell of the college organizes various events for guiding them for development of their future prospects. To mention, it organized a mock test in the college campus on 2nd February 2020 which was conducted by the Labour Department, Govt of West Bengal to give them an idea of facing competitive examination thus boosting their confidence. Many Departments of the college organize industrial visit, institute visit, field visit etc for helping them enhance their practical knowledge and enlarging their scope for jobs. Similarly Extension Activities like NSS, NCC, Community Outreach Programs, Extra-Curricular Activities have faculty mentors who help the students in building organizational and leadership qualities and building peer rapport through advice, guidance and interaction within themselves. Not only the students their parents are made aware of the progress or deterioration of their child. Interaction with the parents through regular PTM help in all round development of the students which help them in having a brighter future.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2574	100	1 : 26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
59	48	3	8	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2019	Dr. Abha Mallik	Associate Professor	Ph.D
2019	Dr. Supriya Ray	Assistant Professor	Ph.D
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	BCAH	VI	12/10/2020	21/10/2020
BA	BAH	VI	12/10/2020	27/10/2020
BA	BAP	VI	12/10/2020	27/10/2020
BA	BAP	V	18/01/2020	25/06/2020
BA	BAH	V	18/01/2020	21/01/2020
BSc	BSCH	VI	12/10/2020	23/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution studies the development of the students through a continuous evaluation system, which consist of conducting regular class test, assigning them project works, holding viva and arranging seminar presentations for them. Class tests are often conducted as surprise tests which keep the students under the pressure of keeping themselves always well prepared and updated in the lessons. Checked and evaluated papers are the discussed with the students so that they can rectify their mistakes and improve their performance. Remedial classes are also held to help guide the slow learners. Project works help in improving their practical knowledge. Viva and seminar presentations help the students in improving their communication skills and boosting their confidence thus preparing them to face the competitive world.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Asansol Girls' College is an affiliated College under Kazi Nazrul University of Asansol, so the Academic Calendar prepared by the University for conducting classes, examinations and other related matters are strictly adhered to by the College. Instructions received from the University is uploaded on the College Website and also given to the College Notice Boards. Internal assessment for every semester of all departments is conducted by the college and the tentative schedule of Internal assessment are provided in the proposed Institutional academic calendar for each academic session. At the beginning of the session college organize an orientation Program for the new entrants where a discussion about the CBCS format, different rules and regulations of the college as well as about internal and external examinations and also about the various events proposed in the academic calendar such as award distribution ceremony for the meritorious students from all the departments, college sports etc. is done by the College. The academic calendar contains the yearly schedule of the college including the list of holidays (national holidays, state holidays, local holidays and the institutional holidays).

<https://agc.ac.in/index.php?pagePDF/acadcal2019-20.pdf>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://agc.ac.in/index.php?page=php/learning_outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BABENH	BA	BA Hons Bengali	56	56	100
BAENGH	BA	BA Hons English	47	47	100
BAHINH	BA	BA Hons Hindi	39	39	100
BASANH	BA	BA Hons Sanskrit	45	45	100
BAPOLSH	BA	BA Hons Political Science	41	40	97.56
BAHISH	BA	BA Hons History	42	42	100
BAGEOGH	BA	BA Hons Geography	34	34	100
BAPHILH	BA	BA Hons Philosophy	29	29	100
BASOCH	BA	BA Hons Sociology	21	21	100
BSCPHYH	BSc	BSc Hons Physics	11	11	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://agc.ac.in/PDF/FeedBackReport2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Intellectual Property Rights: Entrepreneurial Mindset and Research Ethics	Computer Science	12/06/2020
Intellectual Property Rights: Concept and Need	Library	16/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Zoology	1
Bangla	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	2	Nil
International	Commerce	3	Nil
National	Hindi	4	Nil
National	History	1	Nil
International	Physics	1	Nil
International	Zoology	3	Nil
International	Political Science	2	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	1
History	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Global Dynamics of HIV infections with two disease transmission routes	Fahad Al Basir	Communications in Mathematical Biology and Neuroscience	2020	Null	Asansol Girls College	5
Impact of Incubation Delay in Plant-vector Interaction	Fahad Al-Basir	Mathematics and Computers in Simulation	2020	Null	Asansol Girls College	12
Control of Mosaic Disease Using Microbial Bio-stimulants: Insights from Mathematical Modeling	Fahad Al-Basir	Ricerche di Matematica	2020	Null	Asansol Girls College	14
Impact of Farming Awareness Based Roguing, Insecticide Spraying and Optimal Control on the Dynamics of Mosaic Disease	Fahad Al-Basir	Ricerche di Matematica	2020	Null	Asansol Girls College	17
A Model of the Optimal Immunotherapy of Psoriasis by introducing	Fahad Al-Basir	Journal of Biological Systems	2020	Null	Asansol Girls College	11

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	7	13	0	0
Attended/Seminars/Workshops	33	50	13	4
Resource persons	0	0	1	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally on [Swachhata Pakhwada]	10 Ben Bn NCC	2	58
Nukkad Natak [no use platic bags]	10 Ben Bn NCC	2	15
International Yoga Day	NSS unit 1 and 2	6	76
International Youth day celebration	NSS unit 1 and 2	24	253
Old age Home Visit and food distrubution	NSS unit 1 and 2	12	38
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nutrition Awareness Programme	Department of Nutrition, Asansol Girls' College in collaboration with Monimala Girls' School	National Nutrition Month Celebration 2019	9	81
District Student-Youth Science Fair 2019	Department of Youth Services and Sports. Government of West Bengal in collaboration with IQAC, Asansol Girls' College	Science Fair	30	710
Homeopathic Camp	Hridayangan Women Social Welfare Association, Asansol Homeopathic Doctor Association in collaboration with Alumni Association, Asansol Girls' College	Health and Wellness for All	35	240
Awareness on Environmental Issues	Science Propagation Committee	Students' Seminar on Environmental Science	12	168

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
Internship	Internship under Dietetics Department	DM hospital pvt Ltd 113, James Long Sarani, Kol-63, Ph. No-2 4536221/6222 , 2497-1973	15/10/2019	04/11/2019	04
Internship	Internship under Dietetics Department	IQ city Medical College, Durgapur, West Bengal dietary@iqct .in	10/09/2019	27/09/2019	08

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
65	57.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Laboratories	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Management Software (LMS)	Partially	NIL	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	25914	2774220	424	164670	26338
Reference Books	7639	0	105	Nil	7744	0
e-Books	0	0	164309	5900	164309	5900
Journals	Nil	Nil	7	7398	7	7398
e-Journals	0	0	6150	Nil	6150	0
CD & Video	102	0	0	0	102	0
Others(s pecify)	0	0	11	14360	11	14360
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	87	5	41	2	0	10	68	8	9
Added	39	0	0	0	0	0	33	0	6
Total	126	5	41	2	0	10	101	8	15

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

6.5

4.74

75

73.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has certain systems and procedure for maintaining and utilizing physical, academic and support facilities. The maintenance of physical facilities of the college like departmental classroom, laboratory, Seminar Library, Computers, Projectors are done at the level of concerned Heads. For the small scale maintenance works they are entitled to use the Departmental Contingency fund. For the maintenance of the laboratories the college provides Laboratory Contingency fund to the Departments. The large scale maintenance work is done at the permission of Governing Body of the College with prior approval of the Finance Committee. The various support facilities like Sports, Cultural Activities, Students Welfare, Career Counseling and Guidance are maintained by various Committees formed by the College through Teachers' Council Meeting. The College provides adequate infrastructural facilities for Teaching, Learning in terms of Smart Room, Class Rooms, Laboratories, with internet connections. A few social science Departments are equipped with latest LCD projector. The college also has a well equipped Computer Centre which are used by the students for lab-based classes as well as faculty members for teaching-learning and Research work. The college has a Research Consultancy Committee which supports departmental research works with financial grants amounting to Rs. 100000 per academic year. The College Campus is fully Wi-Fi enabled in which students can access the internet from each and every corner of the campus. Moreover, the college has an automated Central Library using LMS software developed by BCA department of this college. It has also an e-learning centre. The college also provides Lift and Ramp facilities for Specially Abled students and staff. The college has two wings of Girls Hostel each boarding capacity of 80 students and the Hostels are fully occupied in each academic year. The Hostel is maintained by the Hostel Committee. two lady wardens are appointed on contractual basis to manage the day to day affairs of the Hostels. Gate keepers and Night Guards are appointed by the college authority on contractual basis for security purpose of the college and Girls Hostel. The institute has made a provision for Annual Maintenance Contract(AMC) for maintaining its Generator and Xerox machines. Part-Time Technician is appointed for maintaining the computers and equipment. Part-time plumber ensures adequate supply of water, functioning of bore-well, adequate facilities in wash-rooms, cleaning of water tank and Part-Time Electrician is also appointed for fixing electrical line and panel faults, maintenance of air-conditioning, audio-visual systems for events/performances and overall state of electrical equipment. The overall ambience and general Campus facilities in Asansol Girls' College is sufficient to meet the needs of students and staff. The Campus is full of greenery and well served with internal roads. The atmosphere of the campus is environment friendly. The College has received Rs 2,00,00,000 (Two crore) under RUSA2.0 Grant for College development Purpose. The First phase Amount of Rs 100,00,000(One crore) has already been utilised for Infrastructural facility, and purchase of Equipment, ICT, Books Purpose. The Second Phase work is awaited for further release of the fund by the RUSA2.0.

<https://agc.ac.in/index.php?page=php/department.php?dept=Library>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Aid Fund/Half / Full free tuitions fee	170	191000
Financial Support from Other Sources			
a) National	SVMCM/SC/ST/OBC	541	3821400
b)International	Kanyashree (K1)Kanyashree(K2)	422	8822000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	18/07/2019	14	Dept. of Chemistry
Remedial coaching	05/10/2019	3	Dept. of Sociology
ICT(C Language)	13/06/2020	10	Dept. of Physics
Two days orientation Program for newly admitted students	19/09/2019	123	Womens Forum
Counselling on Sexual Harassment	06/12/2019	57	Womens Forum
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Mock test of the prospective candidates of Group D examination by Labour Department, Govt. of West Bengal	96	96	Null	Null
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

0	0	0
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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	21	B.A	Bengali	KNU	MA
2019	2	BSc	Botany	University of Kalyani	MSc
2019	1	BSc	Chemistry	KNU	MSc
2019	1	BSc	Chemistry	WBUTTEPA	BEd
2019	1	BSc	Chemistry	IIT Kharagpur	Integrated MSc-PhD Program
2019	1	BSc	Computer Science	Visva Bharati	MSc
2019	1	BSc	Computer Science	Asansol Engineering College	MCA
2019	7	BA	English	Kazi Nazrul University	MA
2019	10	BA	Geography	Kazi Nazrul University	MSc
2019	6	BA	History	Kazi Nazrul University	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SET	1
CAT	1
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Social	Institute	62
National Science Day	Institute	30
Bhasa Divas	Institute	52
Basanta Utsab	Institute	612
Teachers Day Celebration	Institute	92
Vivekananda Birthday Celebration	Institute	31
NSS Day Celebration	Institute	39
District Science Fair	District Level	6
Banmohatsab	Institute	33
Annual Sports	Institutte	819
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold and Silver Medal	National	1	Nil	WB16/SWA /193805	Chetana Rahi
2019	Silver Medal	National	1	Nil	WB16/SWA /193805	Chetana Rahi
2019	Bronze Medal	National	1	Nil	WB16/SWA /193805	Chetana Rahi
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Following the State Govt order in which the formation of Student Councils in all colleges and Universities in the State has stopped. So, officially the college can't accommodate the student's representative to different academic and administrative bodies like governing body (GB). However, with a view to introducing the democratic process of running the institution smoothly, we have ensured the students' participation in the college in different academic bodies of the college like the Hostel committee, sports committee, cultural committee, Anti-ragging committee, Seminar Committee, etc. and administrative bodies like IQAC. The college however has club societies like The Book Reading Club, The Film Club, and a club for lecture series only for the teachers of the college. The lecture series is also known as 'Ujjibani Pathamala'. The Book Reading Club and The Film Club also include college students and encourage them to read good books, watch good movies, and analyze them.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Registration number of Asansol Girls College Alumni Association is S0000567 of 2018-19

5.4.2 – No. of enrolled Alumni:

46

5.4.3 – Alumni contribution during the year (in Rupees) :

14498

5.4.4 – Meetings/activities organized by Alumni Association :

1. The alumni arranged a Homeopathic Medical Camp on 19.7.19. About 113 students, 15 faculty members and 18 NTS underwent health check up and DM (hyperglycemia). 2. The Alumni also organized cultural program Agomoni at the Annual Social Functions of the college on 30.9.2019 and 01.09.2019. Stalls were also arranged by them. 3. A reunion was organized by the alumni on 16.11.2019. Senior most Alumni were felicitated on the occasion along with retired faculty members of the college. on 25.11.2019 First Aid Training was arranged by the Alumni along with the Red Cross Society. 4. The Alumni also helped 3 financially needy students: Anju Sumanlata Murmu, Priya Sutradhar, Sathi Chatterjee

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

a. The teaching as well as the non-teaching staff finds representations in the Governing Body, that play a key role in drawing up the blueprint for the future course of action of the college. The Governing Body forms different committee like Finance committee, Purchase Committee, Building Committee, ICC, Anti Ragging Committee etc. These committees play a vital role in overall infrastructural development of the college. Sexual harassment of the female staff and girl students are strictly addressed by the ICC. Bursar continuously monitors the financial transactions of the college. He also helps the Accountant in preparing all kinds of Bills to be submitted to the Government for grants. Day to day monitoring of the functioning of the Cashier helps in preparing the income expenditure statement to be audited both by the internal and external Auditors. b. The teachers' Council comprising all the teachers of the College also execute important role in matters pertaining to various fields related to students', faculty and general college improvement. There is further decentralization of power through the formation of various committees varying from curriculum, co-curriculum to administrative and financial. Delegating authority in such a way streamlines the college administrations and helps in its smooth functioning. The infrastructural development of the college from RUSA 2.0 is one of the best examples of the decentralization and participative management of the college. It is done through project monitoring unit of RUSA.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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<p>Curriculum Development</p>	<p>It is the prerogative of the Kazi Nazrul University to design the curriculum. However, some of the faculty members of the college in capacity of members of the Board of Studies, do play a vital role in curriculum development, outlining ways for its improvement as well as its restructuring depending on the needs of time, though the final call on this is taken up by the University through their respective Board of Studies.</p>
<p>Teaching and Learning</p>	<p>Asansol Girls' College feels that the teaching and learning can be far more effective if it goes beyond the conventional methods that mostly rely on chalk and talk. Hence instead of being a one-way process where only the teacher speaks from the podium, it involves various methods ranging from interactive sessions between the students and the teachers, group discussions among the students, interdisciplinary seminars, workshops and so on. Power point presentations and use of smart boards in some of the departments further seek to enhance the quality of teaching. Field surveys are undertaken by some of the departments as a part of the curriculum. Educational tours are also organized by different departments to make the whole learning experience all the more joyful and creating a lasting impression on the young minds. However, since the outbreak of the pandemic, from March 2020, there has been a sea-change in the Teaching Learning process. As both students and teachers were confined in their homes, the latter had to devise ways to keep the pace of learning going and at the same time make it interesting. This was challenging for both the teachers and the students as remote learning and teaching has its own set of difficulties, which however could be overcome by our dedicated teachers as well as their equally dedicated students. Online platforms like google meet, WebEx, Zoom were used effectively to make learning as interactive as it had been in the physical classrooms. Many departments applied the principle of flip classrooms online also, whereby the study materials and even the recorded lectures were uploaded on platforms like google classrooms before they were</p>

	<p>open for discussions in the live online classes. This ensured greater participation of the students and increased interaction. In this way both synchronous and asynchronous learning went side by side, that enabled the students learn at their own pace.</p>
<p>Examination and Evaluation</p>	<p>Examinations and evaluations in this session had started to be carried out as per the CBCS regulations. Apart from the end semester examinations with external evaluation of answer scripts, there had been continuous internal assessments in the forms of class tests, viva voice, departmental seminars, group discussions and so forth. There was however a break in this pattern with the outbreak of the pandemic and all examinations from mid march 2020 were conducted online. For the remaining of the session , 2019-20, each department set its own question paper and even the end semester examination scripts were also evaluated by the concerned teachers of the respective department.</p>
<p>Research and Development</p>	<p>Most of the faculty members are actively engaged in research and development, some of the research findings of our staff have also been published in renowned journals, already elaborated in Criterion III. The Research and Consultancy Committee of the College under the aegis of the Vice-Principal, in its endeavour to make the students develop research acumen along with bolstering the research potential of the faculty members, encourages the different departments to take up small scale research projects. The financial support has been provided from the college fund.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The College Library tries its best to cater to the needs of the students. In keeping with the new trends of the CBCS system, books were procured to meet the requirements of the new syllabus and added to the existing collection of the library. Apart from books on various subjects, the library has a rich collection of periodicals and journals. The library also offers internet and wi-fi facilities to its readers and also ensures that the students and the faculty members can access electronic resources like e-journals and e-books through N-List.</p>

Human Resource Management	The College takes every possible step to facilitate participation in Orientation and Refresher courses by the faculty members. At the same time through the Students' Grievance Redressal Committee it seeks to address the various problems of the students. The College has an Internal Complaint Cell (ICC) to make the workplace safe for women. Along with this the College has NCC and NSS units to foster a sense of discipline among the students and make them realize the value of community service respectively.
Admission of Students	The admission process, in the year 2019-2020, was carried online along with online fee payment facility. Admission process was carried on strictly on the basis of merit and the college also completely adhered to the government rules of reservation and admitted the reserved categories accordingly.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Online Admission is done through a centralized system monitored by the college administration. The admission is done strictly on the basis of merit list published in the college website. Admission fees is paid through online payment module. Registration, enrollment and examination form fill up are done through the above mentioned college portal and also through the University portal. Notice for availing Scholarships, fees concession etc. are furnished on the college website as and when required. For Hostel accommodation the students can avail application forms online.
Planning and Development	RUSA 2.0 grant has been allotted to the college and it is utilized using e-governance. The said grant is utilized through e-tendering and college website notices. Renovation of the college building, purchase of lab equipment, computer and books for the library has been done from this grant. The construction of a new annex building has been started for providing class rooms in college premises to cater to the need of various disciplines. The required amount is disbursed from the college building fund. The building is

constructed under the supervision of PWD, Govt. of West Bengal. The entire process has been done through e-governance. The college seeks to disseminate information through SMS system that was implemented by the college to reach out to all stake holders in an effective way along with regular notices which are also displayed on the college website. The college seeks to disseminate information through SMS system that was implemented by the college to reach out to all stake holders in an effective way along with regular notices which are also displayed on the college website.

Administration

The College displays notice on its website for its students and all stakeholders. It also carries on the e-tendering process through government portal. e-pension for the retired staff are initiated through centralized portal of the Govt. of West Bengal. The College displays notice on its website for its students and all stakeholders. It also carries on the e-tendering process through government portal.

Finance and Accounts

The office and accounts section are computerized. Fees are collected from the students through a management information system (MIS). Salary fund is also disbursed from government through HRMS portal. The finance committee recommend the annual budget, purchase, major payments through meetings and it is finalized by the Governing Body in its meetings. The office and accounts section is computerized. Salary fund is also disbursed from government through HRMS portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2019	New Methodology of NAAC	NA	29/11/2019	30/11/2019	45	Nil
2019	NA	Training related to HRMS portal	19/12/2019	19/12/2019	Nil	4

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program organized by RTM-NAGPUR UNIVERSITY, UGC	1	03/02/2020	21/02/2020	21
Refresher Course organised by HRDC 1	1	03/01/2020	16/01/2020	14
Orientation Program organized by HRDC, The University of Burdwan	1	14/11/2019	04/12/2019	21
Orientation Program organized by HRDC, Mizoram University	2	16/08/2019	05/09/2019	28
Short term course organized by PMMNMTT, MHRD	1	08/06/2020	12/06/2020	5
Refresher Course organized by HRDC, North Bengal University	1	02/01/2020	15/01/2020	14
Refresher Course organized by,	1	05/11/2019	19/11/2019	14

University of Calcutta, UGC				
FDP organised by National Institute of Technology Andhra Pradesh	1	15/06/2020	19/06/2020	5
FDP organised by Bhattar college, Dantan, , ICSSR-ERC	1	04/11/2019	18/11/2019	14
FDP on Moodle Learning Management System training organized at Bodoland University in association with Spoken Tutorial Project, IIT Bombay	1	11/05/2020	15/05/2020	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
WBHS, Regular Health Check-up camps,	Implementation of Swastha-Sathi Scheme, Regular Health Check-up camps,	Sanitary Vending Machine, Students' Health Check-up camp, Students' Aid Fund, other scholarships, SC/ST monitoring Cell.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Government appoints auditor for the external audit that involves all government funds, in case of the internal audit the college appoints auditors who audits funds in addition to that of the government, which is later approved by the finance committee appointed by the Governing Body.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Nil	TC, AGC
Administrative	Yes	Financial Audit by CA	Yes	GB, AGC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parents' and Teachers' Meetings were held to keep the parents abreast of the progress of their wards.
- Parents' feedback is sought continuously to improve the quality of teaching.
- The College also tries to seek the parents' view regarding the existing infrastructure of the college and how to bring about a change in it, if at all needed in a positive way

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Remedial classes are regularly arranged to address the lacunae of the main classes.
- A course on Art and craft has been initiated by the college as a part of the Skill development programme.
- Post-Graduation Course has been started by the department of Political Science.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	One Day National Webinar on Intellectual Property Rights: Entrepreneurial Mindset and Research Ethics	12/06/2020	12/06/2020	12/06/2020	265
2020	National Webinar on " Covid 19: Defeat the Myths, Let the Doctors	19/06/2020	19/06/2020	19/06/2020	293

	Speak."				
2019	Homeopathic Camp organised by Hridayangan women social welfare organisation, Asansol Homeopathic Doctor Association and Alumina Association, Asansol Girls' College in Asansol Girls' College.	09/07/2019	09/07/2019	09/07/2019	275
2019	On National Nutrition Month Department of Nutrition, Asansol Girls' College spread awareness about health and nutrition to the girls at Manimala Girls school	06/09/2019	06/09/2019	06/09/2019	210
2019	District Student-Youth Science Fair 2019 organised by Department of Youth Services Sports. Government of West Bengal. Students of Asansol Girls' exhibited a model on rain water	26/09/2019	26/09/2019	27/09/2019	410

	harvesting.				
2019	Tree Plantation program organised by Science Propagation Committee, Asansol Girls' College. Teachers, non-teaching staffs, students of our college planted trees in the premises of the college.	18/07/2019	18/07/2019	18/07/2019	26
2019	Tree Plantation program organised by Science Propagation Committee and Department of Physics, Asansol Girls' College. Students of Physics Department planted trees in the premises of the Department.	27/07/2019	27/07/2019	27/07/2019	21
2020	Student Seminar on 'Environmental Science' organised by Science Propagation Committee and Department of Physics, Asansol Girls' College. Students of Physics	14/01/2020	14/01/2020	14/01/2020	25

	Department had given seminars on different aspects on Environmental science.				
2020	Tree Plantation by AGC	05/06/2020	05/06/2020	05/06/2020	110
2020	Intellectual Property Rights: Entrepreneurial Mindset and Research Ethics	12/06/2020	12/06/2020	12/06/2020	265
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Orientation Programme	25/09/2019	26/09/2019	100	0
Counseling on Sexual Harassment	21/11/2019	21/11/2019	70	10
International Women's Day Celebration	09/03/2020	09/03/2020	45	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Like every other year, this year the college took several initiatives towards developing environmental consciousness and maintaining sustainability. The major initiatives are as follows: 1) Power Saving Approach: The College has increased the number of LED lamps. Besides, single switch change over/fuse system has been installed in every floor of the building. The aim has been to reduce about 25 of total power consumption of the college keeping in mind the issue of energy security and pollution. 2) Green Campus Initiatives: Afforestation program was held on the occasion of 'Banamohatsav week' on 18.07.2019 with 15 teachers, 5 non teaching staffs and 20 students under the supervision of Science Propagation Committee in the premises of the college. 3) Environment Awareness Programme: Several environment awareness program have been arranged through out the year. For example- a) Two days awareness activities in the form of exhibition were arranged during the college social programme by the department of Zoology on 30.09.2019 and 01.10.2019. This exhibition stressed on the importance of rain forest and Biodiversity</p>

preservation. b) Science Propagation Committee has arranged a Webinar on 'Biodiversity and Climate Change: A Recent context' on 25.06.2020. Dr. Apurba Ratan Ghosh from Burdwan University was the invited speaker for the webinar.

The main motto of such event was to make people conscious regarding biodiversity, climate change and human health effects. 4) Making Campus E-Waste Free : Keeping in mind the issue of soaring e - waste and its adverse effects on human health, this year the college pledged not to dispose its E- wastes within the campus. The college has made provision for storing e-waste safely for proper disposal.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Scribes for examination	Yes	2
Provision for lift	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/07/2019	1	Homeopathic Camp organised by Hridayangan Women Social Welfare Organisation on Asansol Homeopathic Doctor Association and Alumina Association, Asansol Girls' College in Asansol Girls' College.	Increasing health awareness among the students and staffs . it is a way to reach out to the society at large.	275
2019	1	1	27/07/2019	1	Tree Plantation	As a part of c	21

					Programme organised by Science Propagation Committee and Department of Physics, Asansol Girls' College. Students of Physics Department planted trees in the premises of the Department.	celebrating Beat Air Pollution, the theme for the World Environment Day 2019, the issue of the importance of trees in fighting pollution has been addressed.	
2020	1	1	14/01/2020	1	Student Seminar on 'Environmental Science' organised by Science Propagation Committee and Department of Physics, Asansol Girls' College. Students of Physics Department had presented seminars on different aspects on Environmental Science.	As a part of celebrating Beat Air Pollution, the theme for the World Environment Day 2019, the Seminar addressed to the issues of environmental consciousness in Asansol.	25
2019	1	1	06/09/2019	1	On National Nutrition Month the	To spread Hygiene and	210

					Department of Nutrition, Asansol Girls' College spread awareness about health and nutrition to the girls at Manimala Girls High School, Asansol.	nutrition awareness among students as a way to reach out to the society at large..	
2019	1	1	26/09/2019	2	Participated in West Bengal Student-Youth Science Fair 2019 (District Level) organised by Dept of Youth Services Sports. Govt. of W. Bengal at B.B. College, Asansol. Students of Asansol Girls' College exhibited a model on rain water harvesting.	Spreading social awareness about benefits and different methods on rain water harvesting in Asansol suffering from water scarcity.	2
2019	1	1	18/07/2019	1	Tree Plantation Program organised by Science Propagation Committee	Maintaining green as well as spreading awareness about the importance	26

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
The General Guidelines	14/06/2019	The General Guidelines presents updated code of conducts for the students within the college campus.
Admission Guidelines	14/06/2019	The Admission Guidelines presents the updated details of admission procedure rules and regulations, seat matrices etc. for the aspiring students.
Library Rules	10/08/2018	The Library Rules lays down the detail information about the duration of the use of library the code of conduct within the library premises and the rules and regulations regarding the use of library resources for the students as well as the teachers and the staffs of the college.
General Laboratory Safety Rules For the Students	11/09/2018	The Department of Chemistry presents a list of safety measures for its students while working in the laboratory.
Hostel Rules	20/06/2019	The college has two hostels within its campus. The Hostel Rules

		provides updated information about the procedure of hostel allotments, fees, and rules and regulations for the hostellers.
Anti- Ragging/Code of Conduct	08/06/2018	Ragging is detrimental for the mental health and overall development of the students. It is also a criminal offense. Hence, in order to create a ragging free campus the Code of Conduct presents a list of dos and donts along with their consequences for its students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observation of Independence Day-Flag Hoisting and Cultural Programme	15/08/2019	15/08/2019	150
Teachers Day Celebration	05/09/2019	05/09/2019	310
Celebration of closing ceremony of 125th anniversary of The Historic Chicago Speech of Swami Vivekananda	24/09/2019	24/09/2019	75
Remembering Ishwar Chandra Vidyasagar on his 200th Birth Anniversary	26/09/2019	26/09/2019	70
Republic Day Celebration	26/01/2020	26/01/2020	114
International Mother Language day Celebration	21/02/2020	21/02/2020	75
National Science Day Celebration	28/02/2020	28/02/2020	50
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Asansol Girls' College takes its eco-friendly campus very seriously. Every year the college takes several measures to maintain and ensure the eco-friendly environment of the campus. This year the measures are as follows: 1. Tree Plantation Program: Asansol is essentially a major industrial area of West Bengal. Maintaining green as well as spreading awareness about the importance of greenery are essential for the people of Asansol. Hence, as a part of

celebrating Beat Air Pollution, the theme for the World Environment Day 2019, multiple tree plantation program were held during this year. Such as: A) A Tree Plantation Program was organised by Science Propagation Committee, Asansol Girls' College on 18/07/2019. Teachers, non-teaching staffs, students of our college planted trees in the premises of the college. B) A Tree Plantation Programme organised by Science Propagation Committee and Department of Physics, Asansol Girls' College on 27/07/2019. Students of Physics Department planted trees in the premises of the Department. 2. Initiation of Indoor- plant plantation in corridor by Department of Zoology and Physics on 18.7.2019 and 27.7.2019 respectively. 3. Asansol Girls' College has rich garden with many rare plants within its campus. The college strives for maintaining the garden regularly. Apart from regular plantation and maintenance this year the college took the initiatives towards documentation and conservation of the plants within the campus. 4. The college campus is rich in flora and fauna. It is a natural habitat for different species of birds and creatures which has created its own biodiversity within the campus. In order to protect this biodiversity, the college has banned unnecessary killing of birds and creatures within the campus. 5. In order to further boost the eco-friendly nature of the campus, the college has introduced urban farming and growing of organic vegetables with its campus. 6. The college has taken the initiatives to extend the college garden- 'Banobitan', a social forestry project. 7. The college has decided to make the campus free of e-waste so that the campus can be eco-friendly. It has taken measure to store e-waste safely for proper disposal. 8. The college continues to follow its policies of banning use of plastic tea cups and smoke within its campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I. To help students who have financial difficulties: The Aim: The aim of the practice is to provide the financial support to those who have problem in paying tuition and other fees. This will help those students to continue their studies without any mental stress. Context and Practice: The college receives students from various backgrounds. There are several students who are meritorious but not capable of paying tuition and other fees due to their financial conditions. In order to help those students to complete their courses without any problem, the institution has initiated a scholarship scheme to distribute fund to the needy students as full semester tuition fees waiver of half semester tuition fees based on their financial status and also performance in the academic and related activities. Success: A large percentage of students come to study here from the remote corners of this district and often belong to the lowest income groups. Many are first generation learners and receive absolutely no support from their families. These young women would not be in a position to pursue higher education if it were not for the extensive support-financial and otherwise-offered by the College. Problems: This practice is hampered by a lack of sufficient funds. II. Making campus sustainable with ample greenery that supports an eco-friendly environment. Aim: To promote environmental awareness and sustainability, the college works hard to keep its campus clean and green. It is also one of the most popular college practices. The colleges policy is to undertake environmental awareness programs and activities on a regular basis. Context and Practice: Students and faculty are invited to join in the green projects listed below at our campus: • Making the campus plastic, smoke free and clean - Keeping in the mind the better environment and health of all, the college campus is being made clean, free from any sort of plastic and use of smoke in any manner. • Environmental Day Celebrations, Tree plantation, maintenance of garden are regularly conducted. • Seminar talk on environmental awareness, exhibition are conducted. • Conservation of bio-diversity in the college campus and establishment of

medicinal plant garden and maintain greenery within the college campus. Success: Plants have been documented, including endangered and rare plants like Asan (crocodile bark tree), terminalia tomentosa Phalsa (Indian sherbet berry), grewia asiatica various fruit bearing trees, including the mango, guava, jamun (black plum), jackfruit, and jamrul (malay rose apple) and numerous flowering trees, including Ashoka, Shimul, Jarul, and China rose. Crows, common mynahs, pigeons, nightingales, kites, sparrows, seven sisters, rufus treepies, orioles, green-bee-eaters, squirrels, bees, and ants are some of the animals that use these places as breeding grounds. On the college grounds, a medical plant garden has been established where neem, bisalya karani, and other therapeutic plants are nurtured. Problems: Plant growth is hampered by a lack of land with sufficient sunlight throughout the day. The college needs more skilled workers and resources to build and manage the medicinal plant garden on a vast scale.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://agc.ac.in/index.php?page=PDF/721_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctive feature of the institution is its Teaching -Learning Evaluation process. Apart from Conventional classroom instruction teachers use various methods to make the students active learners and thus make the process more learners centric. In various departments numerous seminar, workshop, training, educational tour, Internship Career counselling has been arranged to give them best education in the subjects. Teachers are well-versed in ICT-enabled teaching-learning methods they prepare PPTs for the students uploaded the e-content on the college website under Learning Management Systems. During New Normal all the faculty members are taking online classes regularly mentoring the students academically psychologically. Teachers also make the learners introduced with several online digital repositories for lectures, course materials, and digital libraries. Scanned documents of different texts, manuscripts are also provided to the learners. Apart from this various self empowering course e.g. Computer learning course, handicrafts course been taught to the interested candidates. To make the student self defensive in the age of women threat, karate course was also been introduced to them through regular classes. Eligible students are also been selected and are going through various training of NCC and NSS regularly. Following are the Achievements 1. Average Pass percentage in University Final Examinations-BA HONS (~99), B.Sc. HONS (100), B.Com. HONS (100). 2. Many of our students received First Class First Rank in their University UG Programs and qualified JAM, JEST, GATE exam. 3. Many of our Ex-students are College Professors, School Teachers, Scientists, IT sector employees, Ph.D. and Post-Doctoral Scholars of different National and International Universities.

Provide the weblink of the institution

https://agc.ac.in/index.php?page=PDF/731_2019-20.pdf

8.Future Plans of Actions for Next Academic Year

1. Academics • To organise interdisciplinary seminars, workshops, conferences. • Regular workshops and extra courses pertaining to the course curriculum to be organised. 2. Research and Innovations • To increase publication of research papers in reputed journals with good impact factor. 3. Institutional Social responsibility • Eco friendly measures to be adopted. • To organise more community service activities to contribute to the wellness of the society. • To implement the existing awareness programmes on environmental issues. 4. Welfare

Programmes • To support financially weak students, help students with very serious medical crisis. 5. Administrative • To enhance infrastructural development. • Ensuring Interactive feedback, analysis monitoring.